

CHAPTER 95
CERTIFICATE OF BIRTH—REGISTRATION FEE

[Prior to 7/29/87, Health Department[470]Ch 95]

641—95.1(144) Birth certificates—when filing fee required. Registration of a certificate of birth shall be the following for the purpose of a registration fee being charged pursuant to Iowa Code section 144.13A: birth certificate filed pursuant to Iowa Code section 144.13; delayed certificates of birth established for persons less than 18 years of age, pursuant to Iowa Code section 144.15 or 144.18; birth certificates established for foreign-born adoptees pursuant to Iowa Code section 144.23.

The state and county registrar shall charge the parent \$10 registration fee for the registration of a certificate of birth. Partial payment of fee shall not be accepted.

For delayed certificates of birth the fee shall be charged to the individual filing the certificate.

For foreign-born adoptees the fee shall be charged to the adoptive parent or parents.

641—95.2(144) Collection. If the person responsible for the filing of the certificate of birth under Iowa Code section 144.13 is not the parent, the person shall collect the fee from the parent, and remit to the appropriate registrar.

The person is discharged from the duty to collect and remit the fee when the person has made a good faith effort to collect the fee from the parent or has established that the fee is to be waived.

641—95.3(144) Waivers. The fee for registration and certified copy of a certificate of birth shall be waived when the following circumstances exist.

95.3(1) The expenses of birth are reimbursed under the medical assistance program established by Iowa Code chapter 249A.

95.3(2) The expenses of birth are paid for under the statewide indigent patient care program established by Iowa Code chapter 249A or chapter 255.

95.3(3) The parent is indigent and unable to pay the expenses of the birth and no other means of payment is available to the parent.

641—95.4(144) Fee deposit. Fees collected by the county registrar and state registrar shall be accounted for as birth registration fees or certified copy fees and shall be remitted to the treasurer of state for deposit in the appropriate state fund.

641—95.5(144) Responsibilities of institutions. Institutions responsible for filing certificates of birth shall collect both the registration fee and fee for the certified copy from the parent. All fees shall be remitted to the state registrar with the appropriate copy of the completed Birth Registration and Certification Fee Summary Report.

95.5(1) Completion of the Birth Registration Certification Fee Summary Report documenting the fee status of each certificate of birth shall indicate:

1. Fees collected for the registration and certified copy.
2. The fees waived, as applicable, and reason.
3. No fee collected when good faith effort has been made.
4. Paternity affidavit completed.

95.5(2) All certificates of birth listed on the Birth Registration Certification Fee Summary Report shall be submitted together to the appropriate registrar. All fees shall be remitted to the state registrar with the appropriate copy of the completed Birth Registration and Certification Fee Summary Report.

641—95.6(144) Local registrar. Rescinded IAB 8/4/93, effective 7/16/93.

641—95.7(144) County registrars. For births which occur in institutions the county registrar shall review the Birth Registration Certification Fee Summary Report for completeness and correctness and verify that all certificates of birth correspond with those listed on the Birth Registration Certification Fee Summary Report.

95.7(1) For births filed directly with the county registrar, complete a Birth Registration Certification Fee Summary Report, collect the registration fee, the certified copy fee and forward report and fees to state registrar for deposit to appropriate accounts.

95.7(2) If the registration fee has not been collected or waived, provide notice to the parent that a fee is required for registration of a birth certificate and that the fee is due.

95.7(3) If the fee is paid or waived within six months of the receipt of the Birth Registration Certification Fee Summary Report, it shall be noted on the Birth Registration Certification Fee Summary Report. Fees shall be accounted for and forwarded to the state registrar for deposit to appropriate accounts.

Two weeks after notice of payment due has been sent, if no fee has been received, the uncollected fee will be referred to the county attorney of the county of residence of the parent.

641—95.8(144) State registrar. Review the Birth Registration Certification Fee Summary Report for completeness and correctness, verify that all certificates of birth correspond with those listed on the Birth Registration Certification Fee Summary Report, account for all fees and deposit fees.

95.8(1) For births filed directly with the state registrar, complete a Birth Registration Certification Fee Summary Report, collect the registration and certified copy, fees, and deposit fees.

95.8(2) If the fee has not been collected or waived, provide notice to the responsible party that a fee is required for registration of a birth certificate and that the fee is due.

95.8(3) If the fee is paid or waived within six months of the receipt of the Birth Registration Certification Fee Summary Report, it shall be noted on the Birth Registration Certification Fee Summary Report. Fees shall be accounted for and deposited.

Two weeks after notice of payment due has been sent, if no fee has been received, the uncollected fee will be referred to the county attorney of the county in which the birth occurred.

641—95.9(144) Retention. The Birth Registration Certification Fee Summary Report shall be retained for three years after the close of the fiscal year in which the fees are received.

641—95.10(144) Forms. For purposes of these rules the following forms are utilized: Hospital Birth Worksheet, CFN 220-0006; Birth Registration Certification Fee Summary Report, CFN 220-0242. These forms can be inspected or copied at the Iowa Department of Public Health, First Floor, Lucas State Office Building, Des Moines, Iowa 50319-0075.

These rules are intended to implement Iowa Code chapter 144.

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